**GOVERNANCE, COMPLIANCE & COMMUNCATIONS MANAGER**

Start: As soon as possible

Salary: SCP 28 - 31 (£32,234 to £34,728)

Contract: 37 hours per week

Term: Permanent

Enhance Academy Trust is a Church of England MAT based in Wakefield and Kirklees. We have ten Primary academies and a Post 16 Creative and Performing Arts free school within the Trust

As an experienced and self-motivated Governance professional, you will develop, implement and monitor governance policy and practice to ensure all statutory and compliance requirements are met for the Trust and across our Academies. You will also provide support in the management of risk and ensure that the Trust is compliant with its regulatory and statutory obligations including having overall responsibility for policy development and updating.

You will be able to demonstrate the ability to work effectively with and constructively challenge a wide range of senior stakeholders. You will have a successful track record of providing competent Governance advice, with a good understanding of the Education context.

As Communications Manager you will support the Trust and our Academies to communicate our stories and successes to various audiences across a wide variety of media. The role will focus on supporting and coordinating Trust and Academies communication activities, leading on developing webpages and social media accounts and creating engaging content to promote the Trust and its Academies as educational establishments of choice.

For an informal discussion about the role or for an Application Form, please contact Mark Randall, CEO, mark.randall@enhanceacad.org.uk

Closing Date: Friday 26th February

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expect all staff and volunteers to share this commitment. This post is subject to an Enhanced DBS check and two satisfactory references.